

Name: _____

Date: _____

Basic Traffic Stop Checklist

Task steps	1 pt. each
1. Confirms the location and license plate	
2. Checks for traffic before exiting the vehicle	
3. Checks the trunk	
4. Identifies self and department	
5. Advises of traffic offense	
6. Asks if there was a reason for the offense	
7. Obtains license and insurance	
8. Confirms that the address on the license is correct	
9. Observes the vehicle while returning to squad car	
10. Checks for warrants	
11. Observes the driver while writing ticket	
12. Waits for return before approaching the violator again	
13. Gives a warning/ticket and expresses thanks for courtesy and cooperation	
14. Keeps his or her gun side away from violator	
15. Uses proper radio procedures	
16. Says "you" instead of "I"	
17. Is vocally assertive	
Total points possible 17	

Instructor's Signature

Date